



Assistant Orchestra Librarian and Video Score Reader

Contract position: July 28 – August 24, 2023

Compensation: \$5,000

Reports to: Artistic Planning Director and Head Orchestra Librarian

This position requires onsite presence in Sun Valley, ID for the duration of the contract. Housing, air travel or mileage reimbursement, and local ground transportation will be provided.

Scope of Work

For work as Assistant Librarian, this position reports to Head Orchestra Librarian; for work as Video Score Reader, this position reports to Artistic Planning Director, and works closely with Production Manager and Video Technical Director.

Assistant Librarian

- Head Orchestra Librarian will set schedule with exception of duties required as Video Score Reader.
- Assist Head Orchestra Librarian in building concert folders, distributing parts, collecting and sorting music following concerts, tracking down lost parts, answering musician questions and making practice copies.
- Assist Head Orchestra Librarian with part or score preparation needed during the season.
- Assist Head Orchestra Librarian with cataloging, inventory records, re-shelving, and rental music return.
- Be present before and after all rehearsals and concerts to assist Head Orchestra Librarian as needed.
- If requested by Head Orchestra Librarian, assist with part or score preparation *prior* to the season. For this work only, Assistant Librarian will be compensated at a rate of \$20/hour, separate from contract fee.

Video Score Reader

- Prepare scores to provide shot cues to Video Technical Director for live video broadcast for all season rehearsals and concerts.
- Be present at video position for all rehearsals and concerts.

Other duties

- Participate in meetings relative to the season, as needed.
- If time allows, assist Production Manager. Any work that falls in this category will be compensated at a rate of \$20/hour, separate from contract fee.

Qualifications

- Experience as a classical orchestra librarian or experience as a string musician in a professional orchestra.
- Expert knowledge of orchestral repertoire; proficiency in reading orchestral scores.
- Strong organizational skills.
- Strong appreciation for and attention to minute detail, and neat hand for marking parts for a professional orchestra.
- Calm, professional demeanor and the ability to work effectively in an ever-changing, intense environment.

About the Sun Valley Music Festival

The Sun Valley Music Festival gathers musicians from distinguished orchestras across North America, and headliner guest artists, to perform live orchestra and chamber concerts in a breathtaking mountain setting. As a pioneer in the accessibility of classical music, the Festival presents its concerts free of charge, as it has from its inception almost 40 years ago. The Festival also serves the community by providing free year-round music education programs, lectures about upcoming concerts, and a Summer Music Institute for intermediate and advanced music students.

Mission: To enrich, inspire, and instill in our community a lifelong love of classical music through extraordinary free concerts and education programs.

Values: Gross domestic happiness, gratitude, humility, respect, integrity, curiosity, inclusion, excellence.